



JENNIFER W. TAN  
City Mayor

EXECUTIVE ORDER NO. 838  
Series of 2020

**AN ORDER CREATING AND ESTABLISHING THE COVID-19 CITY TASK FORCE OF TANGUB CITY, AND ENACTING EMERGENCY MEASURES TO PREVENT AND/OR CONTAIN THE SPREAD OF COVID-19 TO THE CITY**

**WHEREAS**, on December 31, 2019, a clustering of pneumonia cases of unknown etiology was reported in Wuhan City, Province of China;

**WHEREAS**, on January 9, 2020 Chinese health authorities reported that the cause of this viral pneumonia was preliminarily identified as a novel or new type of coronavirus (nCoV-2019), which is different from any other human coronaviruses discovered;

**WHEREAS**, the said disease was transmitted through animal contact but recent reports confirmed that it was through human-to-human transmission;

**WHEREAS**, the World Health Organization (WHO) declared on January 31, 2020 a "Public Health Emergency" considering that there is a global outbreak of Novel Corona Virus-Acute Respiratory Disease (COVID-19) due to confirmed reports on its transmission to other countries;

**WHEREAS**, as the Philippines recorded its first case of local coronavirus disease 2019 (COVID-19) transmission, the Department of the Interior and Local Government (DILG) ordered the local government units to activate their Local COVID-19 Task Forces (LCTF);

**WHEREAS**, in view of keeping Tangub City safe from the emerging illness that may result to a health disaster among the constituents, the creation of a Task Force is deemed necessary and urgent;

**WHEREAS**, Presidential Proclamation No. 922 dated March urges all citizens, residents, tourists and establishment owners to act within the bounds of law and to comply with the lawful directives and advisories to be issued by appropriate government agencies to prevent further transmission of COVID-19 and ensure the safety and well-being of all;

**WHEREAS**, considering the alarming rate at which COVID-19 cases have been reported at various places in the country, immediate action is necessary to prevent and/or contain the spread of this disease to Tangub City;

**NOW, THEREFORE, I, JENNIFER W. TAN**, City Mayor of Tangub, Province of Misamis Occidental, by virtue of the powers vested in me by law, do hereby order and direct the following:

**SECTION 1. CREATION.** There shall be created and established the COVID-19 City Task Force of Tangub City that will spearhead the monitoring and implementation of control measures to prevent the spread of infectious diseases, including the deadly coronavirus disease (COVID-19).

**SECTION 2. COMPOSITION.** The Tangub City COVID-19 City Task Force shall composed of the following:

Chairman:

**JENNIFER W. TAN**  
City Mayor

Co-Chairman:

**Dr. JANICE C. BIETE**  
City Health Officer

Vice Chairman:

**RICHARD JASPER L. GUILLEN**  
City Local Government Operations Officer (CLGOO), DILG

Members:

**Engr. CELSO P. COLLANTES**  
City Disaster Risk Reduction and Management Officer

**Engr. EMERSON DABLO**  
City Planning and Development Coordinator

**WILMAR O. CUAMBOT**  
HRMO

**JOHN KEVIN A. BUGAS**  
CADAQ, Officer-in-Charge

**Engr. LEAH J. SATURNINAS**  
City Engineer, CEO

**BASILISA M. DUMPA**  
City Budget Officer

**AGUSTINES E. CEPE**  
City Schools Division Superintendent

**HON. GERRY L. ANGGOT**  
Chairperson, SP Committee on Peace & Order



**HON. MARY GRACE D. TABALBA**

President, Liga Ng Mga Barangay

**P/Maj. HARVEY S. ABELLANOSA**

Chief of Police, PNP-Tangub City Station

**SECTION 3. DUTIES AND FUNCTIONS.** The COVID-19 City Task Force shall have the following duties and functions:

1. Craft and formulate precautionary measures and contingency plans to address public issues and concerns when the NCoV enters the City;
2. Establish a system to identify, screen and assist Filipinos suspected or confirmed to be infected with emerging or re-emerging infectious diseases (EID) or (EREID);
3. Prevent and/or minimize the entry of suspected or confirmed patients with EID/EREID into the City. This includes rigid screening and identification of EID/EREID suspects, and the institutionalization of surveillance, alert and quarantine system in all ports of entry;
4. Prevent and/or minimize the spread of EID/EREID in the City through the establishment and reinforcement of a system in screening possible patients, contact tracing, identification of the mode of exposure to the virus and implementation of effective quarantine and proper isolation procedures;
5. Prevent and/or minimize mortality through effective clinical management, by capacitating healthcare facilities both government and private, healthcare workers, and public safety enforcers;
6. Educate the public on EID/EREID and its prevention, control, and management to promote positive health behaviors, and address public fear and anxiety through the conduct of a city-wide EID/EREID awareness campaign;
7. Adopt measures to strengthen the EREID Program of the DOH or City Health Unit;
8. Notify the DOH of EID/EREID cases in the province and its assessment of the situation;
9. Mobilization of barangay volunteers such as Barangay Health Workers, Barangay Nutrition Scholars and Barangay Health and Emergency Response Team (BHERT) to perform the following:
  1. Monitor and record returning residents and transient with travels from countries positive for COVID-19, and similar strains;



- ii. Monitoring and recording of guests from tourism accommodation establishments who have travel history from affected countries;
  - iii. Facilitate the mandatory accomplishment of the "passenger declaration and health declaration card" by those entering the City via domestic and international flights or vessels; and
10. Perform such other functions and activities as may be necessary to carry out the provisions of this Order, or as the LCE may direct.

**SECTION 4. MEETINGS.** The COVID-19 City Task Force shall meet regularly on a date and time determined by its members. If, for any unavoidable circumstances, a member cannot attend a meeting, he/she may send an official representative who can speak for his office or sector.

**SECTION 5. COVID PROTECTION STATIONS.**

- a. For thirty (30) days starting March 16, 2020, a COVID Protection Station (CPS) shall be established in a key area along each of the following areas:
  - Sumirap Highway Boundary
  - Sta. Maria Highway Boundary; and
  - The "Y" junction connecting Belvedere and Gala, Ozamiz City;
- b. The City Engineering Office shall install information billboards in the immediate vicinity of each CPS, visible to the passing motorists and passengers, apprising them of the signs and symptoms of the disease, as well as the standard procedures for the management and/or containment thereof.
- c. The City shall provide a designated vehicle for the transportation of Patients under Investigation.
- d. The Barangays where the CPS are established or installed shall provide the necessary assistance in the form of personnel or provisions to the CPS Team.

**SECTION 6. COVID PROTECTION STATION TEAM.** Each CPS shall be manned by a team of representatives from the City Health Office (CHO), the Philippine National Police (PNP), the Keeper for Peace and Rescue Team (KPART), and the City Disaster Risk Reduction and Management Office (CDRRMO), duly designated by their respective heads, and any available personnel from the Department of Health (DOH).

Pursuant to the police power of the Local Government as provided under the Local Government Code of 1991, which necessarily includes the obligation to take measures to protect the well-being of its constituents, the CPS Team is tasked to conduct routine and/or random standard health inspections, on all passing motorists and passengers, and, if necessary, to strictly implement and conduct the necessary protocol for Patients under Investigation to effectively prevent/contain the spread of COVID-19 to the City. The CPS



Team is expressly authorized to use necessary commensurate means to enforce compliance upon all affected individuals.

The CHO shall provide all CPS teams and related personnel with Personal Protective Equipment (PPE) and an updated list of areas with travel restrictions and confirmed COVID-19 cases, for the safe and effective execution of this directive.

**SECTION 7. PATIENTS UNDER INVESTIGATION.** A PUI is anyone who has a travel history in the past 14 days to areas with issued travel restrictions or confirmed COVID-19 cases, exhibiting fever of 38 degrees Celsius or higher and/or cough and other respiratory symptoms, and/or has a history of exposure.

History of Exposure includes:

- a. Contact with a confirmed or probable case of COVID-19 infection. A contact is a person involved in any of the following:
  - Providing direct care for COVID-19 patients, working with health care workers infected with novel coronavirus, visiting patients or staying in the same close environment of a COVID-19 patient;
  - Working together in close proximity or sharing the same classroom environment with a COVID-19 patient;
  - Traveling together with COVID-19 patient in any kind of conveyance;
  - Living in the same household as a COVID-19 patient within a 14-day period after the onset of symptoms in the case under consideration;
- b. Worked in or attended a health care facility where confirmed or probable COVID-19 patients were being treated.

A PUI shall fill up the health declaration form and then escorted for HOSPITAL ADMISSION at the specialized facility at the Mayor Hilarion A. Ramiro Sr. (MHARS) Medical Center in Ozamiz City, Misamis Occidental.

**SECTION 8. INSPECTIONS AT THE CITY BUS TERMINAL.** For a duration of thirty (30) days starting March 16, 2020, any and all passengers travelling from outside Tangub City disembarking at, or availing of the facilities and stores within the City Bus Terminal, shall be subjected to routine and/or random health inspections by City Health Office personnel and/or other duly designated personnel, and, if necessary, shall undergo the protocol for Patients under Investigation to effectively prevent/contain the spread of COVID-19 to the City.

**SECTION 9. CLOSURE OF PORTS.** For a duration of thirty (30) days starting March 14, 2020, all ports and/or entry points by way of sea, and all shorelines within the territorial jurisdiction of Tangub City, except the Silanga Port, shall immediately be closed to all vessels travelling from other territories. The Barangays shall be responsible for ensuring compliance with this directive, under pain of administrative sanctions. For effective implementation of this Executive Order in the territorial waters of the City,



City shall work in close coordination with the Philippine Coast Guard and the Philippine National Police.

**SECTION 10. SUSPENSION OF ACTIVITIES.** Pursuant to the police power of the Local Government as provided under the Local Government Code of 1991, which necessarily includes the obligation to take measures to protect the well-being of its constituents, public and private institutions are strongly encouraged to postpone in conducting, organizing and/or attending mass gatherings until further notice, such as but not limited to the following:

- a. Mayor's time or similar activities;
- b. Flag raising ceremonies;
- c. Women's day celebration;
- d. Graduation and Moving up rites;
- e. Barangay Assemblies;
- f. Festivals;
- g. Discos;
- h. Internet Cafés or Computer Shops;
- i. Medical Missions;
- j. Cock fighting;
- k. Alumni Homecoming;
- l. Seminars;
- m. Reunions;
- n. Sport Events; and
- o. Other analogous activities.

Provided, that should these institutions insist on conducting said activities, they should secure clearance from the City Health Office, provided further that this shall not affect establishments providing basic commodities such as food, water, transportation, agricultural supplies, and medicine.

All establishments are hereby mandated to provide disinfectants to clients and patrons for thirty (30) days starting March 16, 2020.

**SECTION 11. SUSPENSION OF CLASSES.** All educational institutions inside the territorial jurisdiction of the City are ordered to suspend classes for a duration of 15 days effective March 16, 2020, which may be extended as the COVID-19 situation necessitates. Educational institutions, however, are encouraged to available distance learning, e-learning, and other alternative learning activities in lieu of regular classes during this period to enable students to complete the required practicum/On-the-Job Training hours and other requirements.

**SECTION 12. PROVISION OF VITAMINS AND DISINFECTANTS.** The City Health Office (CHO) shall provide all City officials, employees, and personnel with vitamins to boost their overall health and disease resistance, as the prevailing situation necessitates. The CHO shall likewise provide all offices with disinfectants to minimize person-to-person exposure and transmission of the disease.

**SECTION 13. COVID-19 HOTLINE.** The City shall open a COVID-19 Hotline which shall be available for inquiry or reporting twenty-four (24) hours a day. The number of the hotline shall be immediately disseminated to all barangays, and national and local offices as soon as it becomes available.



**SECTION 14. DAILY MONITORING AND REPORTING.** All 55 Barangays of Tangub City shall submit daily monitoring reports directly to the CHO and/or COVID-19 hotline on or before five o'clock on a given day, or as soon as any person travelling from Metro Manila, Metro Cebu, Davao, Cavite, Laguna, Batangas, Rizal and Quezon, and abroad, arrives at their respective jurisdictions.

The Consolidated Monitoring Report shall immediately be submitted by the CHO and the COVID-19 Hotline moderator to the City Mayor.

**SECTION 15. QUARANTINE.** Pursuant to Resolution No. 11, Series of 2020 dated March 12, 2020, of the Inter-Agency Task Force for the Management of Emerging Infectious Disease, quarantine shall be imposed, if applicable, under the following guidelines:

- a. Barangay-Wide Quarantine - when there are at least two (2) positive COVID-19 cases belonging to different households in the same barangay; or
- b. City-Wide Quarantine -when there are at least two positive COVID-19 cases belonging to different barangays in the City

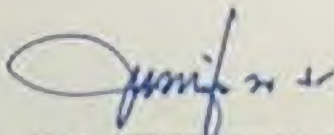
**SECTION 16. FUNDING.** The Budget needed to defray expenses in the implementation of the program shall be taken from the 70% Preparedness Component of the 5% Disaster Risk Reduction and Management Fund, subject to the usual accounting and auditing rules, regulations and procedures.

**SECTION 17. REPEALING CLAUSE.** All orders and issuances inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

**SECTION 18. SEPARABILITY CLAUSE.** In the event that any section, paragraph, sentence, clause or word of this Order is declared invalid for any reason, other provisions thereof shall not be affected thereby

**SECTION 19. EFFECTIVITY.** This order shall be take effect immediately.

**DONE** this 14<sup>th</sup> day of March 2020 in the City of Tangub, Province of Misamis Occidental, Philippines.



Hon. JENNIFER W. TAN, DPA  
City Mayor

*Copy furnished:*

**Philip T. Tan**  
*Provincial Governor of Misamis Occidental*

**Provincial Government of Lanao Del Norte**